

## BROOKTHORPE WITH WHADDON PARISH COUNCIL

### MINUTES OF THE MEETING HELD ON 3<sup>rd</sup> JULY 2018

#### PRESENT

Messrs Steve Betts [Chairman], David Kaspar, John Hendry, Mrs Lynda King, Mrs Anne Szabo [Parish Clerk], PCSO Liz Ward and 3 members of the public.

#### 18/063 APOLOGIES FOR ABSENCE

Cllr Gordon Simpson, Mr D Mossman [District Councillor], Cllr Keith Rippington [County Councillor].

There were no other apologies given for absence.

#### 18/064 MINUTES OF THE LAST MEETING

The minutes of the Parish Council Meeting held on 5<sup>th</sup> June were agreed and signed as a true record.

#### 18/065 MATTERS ARISING

Whaddon Garage Parking – Mr Hibbert that he had nothing further to report and it was now unclear as to whether he was still acting on behalf of the garage.

Defibrillator – Mr Hibbert reported that checks and tests to be carried out on both cabinets. It appears that only one cabinet is working. The second defibrillator is now in village hall. The Clerk reported that training is arranged for 10<sup>th</sup> September.

#### 18/066 MEMBERS' DECLARATION OF PECUNIARY INTERESTS TO ITEMS ON THE AGENDA

There were no declarations of interest to items on the agenda.

#### 18/067 FINANCE

##### a) Cheques for agreement and signature

£	Mrs A Szabo	Clerk's wages plus £12 home office allowance
£75.00	HMRC	PAYE
£22.50	PATA	Payroll
£1,200	Mr D Mossman	Community Liaison Group Chair
£300	HMRC	PAYE – D Mossman

##### b) Cheques signed out of meeting

£390.05	Came and Company	Council Insurance
£50.00	Mr E Hibbert	Defibrillators
£70.00	Mr P Newman	Independent Audit
£40.00	Information Commissioner	Data Protection

Powers used for Council's spending  
General Power of Competence – Power of first resort

c) Internal Audit report – Cllr J Hendry reported that there were issues with the Audit. However, the Clerk was able to clear up all issues raised. The Clerk was asked to request receipts from Brookthorpe Village Hall in future and submit an invoice for home/office allowance. The current balance stood at £42,184.01.

d) Budget control – Documentation in support of spending to date was circulated and agreed by Councillors.

#### 18/068 PLANNING

##### a) New applications for discussion.

There were no new plans for discussion.

##### b) Concerns with regard to application S.17/1535/FUL at Chambers Farm.

Officers are still waiting for information that has been requested from the applicant. No decision will be made until this is provided.

**18/069 COUNTY COUNCILLOR’S REPORT**

Cllr Keith Rippington reported via Email that had made some headway into the road safety issues surrounding horse riders on local roads.

**18/070 POLICE REPORT**

PCSO Liz Ward reported that there had been 64 reported incidents from April to beginning June. There had been no burglaries or drugs offences. There was one incidence of antisocial behaviour and the rest of the incidents were connected with the Motorway Service Area.

Councillors raised concerns with regard to speeding incidents in the parish. It was agreed that Cllr Steve Betts together with PCSO Liz Ward would look at setting up a community speed watch program.

**18/071 CHANGES TO THE NEIGHBOURHOOD WARDEN AREAS**

The Clerk reported that due to changes to the Neighbourhood Warden numbers, that Carol Novoth will now cover a much larger area than before. This may mean less time spent in our parish.

**18/072 COUNCIL’S SECURE EMAIL AND CLOUD STORAGE**

Councillors voted to agree signing up to Gsuite at a cost of £3.50 per month.

**18/073 ROAD SAFETY**

Cllr Steve Betts and Mrs Dee Prout have drawn up a report identifying local stables and dangerous locations and made suggestions as to where signs can be placed. It was agreed that these should be sent to County Highways and Cllr. Keith Rippington. It was also pointed out that riders should take some responsibility for their own safety and the Chairman stated that he would visit the stables and encourage sensible safe riding on the local lanes. It was agreed to purchase signs at a cost of £30.

**18/074 EXTRA VERGE CUT IN SEPTEMBER**

It was agreed to ask Tydee Services to arrange an extra cut early in September.

**18/075 WINTER MAINTENANCE**

It was agreed that all contacts would stay the same as previous years. It was also agreed to request 6 bags of salt/grit provided they could be delivered.

**18/076 COMMUNITY REPORT FROM GLOUCESTERSHIRE CONSTABULARY**

Cllr John Hendry outlined the latest crime awareness information that had been sent through from the Constabulary.

**18/077 COUNCILLORS’ INFORMATION**

Environmental Health – It was reported that there appears to be a rat infestation in the area. The Clerk was asked to contact Stroud District Council’s Environmental Health Dept and request investigation. There was no further information to pass on by Councillors.

**18/078 QUESTIONS AND COMMENTS FROM THE PUBLIC**

It was reported that two hedges were overgrowing pavements and in need of cutting back as they are causing danger to pedestrians who have to walk close to the road. Clerk to contact householders.

It was reported that roadside drains had still not been cleared out. The Clerk was asked to chase this up with Cllr. Keith Rippington.

Mr Eric Hibbert reported that the plans to commemorate The First World War were in hand.

Mr E Hibbert reported that the Summer Fayre raised £700 and thanked Parish Council for its support.

Mr E Hibbert asked about a proposed schedule of works required to the street assets. The Chairman requested that Mr Hibbert carry out a full check of the assets and draw up a list of proposed works that are needed.

There were no questions from the public.

**18/079 DATE OF THE NEXT MEETING**

Tuesday 4<sup>th</sup> September.

There being no other business the meeting closed at 9.30 pm.

Chairman .....

Date.....