

# **BROOKTHORPE WITH WHADDON PARISH COUNCIL**

## **MINUTES OF THE REMOTE MEETING HELD ON 6<sup>th</sup> OCTOBER 2020**

### **PRESENT**

Messrs J Hendry [Chairman], D Kaspar, Paul Gaze, Rhodri Rhys, Mrs Philippa Bishop, Mrs A Szabo [Parish Clerk] and 3 members of the public.

### **20/101 APOLOGIES FOR ABSENCE**

There were no other apologies given for absence.

### **20/102 CO-OPTION OF COUICLLOR**

Mrs Philippa Bishop was co-opted onto the Parish Council.

### **20/103 CASUAL VACANCY**

The Clerk informed the Council that Cllr Lynda King had resigned from the Council for personal reasons and that the process to fill the vacancy was now underway. It is hoped that the Council will be in a position to fill the vacancy by the next meeting on 3<sup>rd</sup> November.

### **20/104 MINUTES OF THE LAST MEETING**

The minutes of the Parish Council Meeting held on 1<sup>st</sup> September, and the Extra-ordinary Meeting held on 8<sup>th</sup> September were agreed and signed as a true records.

### **20/105 MATTERS ARISING**

Overgrown Hedges – Cllr Paul Gaze reported that these had now been cut back.

### **20/106 MEMBERS' DECLARATION OF PECUNIARY INTERESTS TO ITEMS ON THE AGENDA**

There were no declarations of interest to items on the agenda.

### **20/107 FINANCE**

a) Cheques for signature – Councillors confirmed that cheques should be written in line with the schedule of essential payments July – October as circulated, due to COVID-19, with the addition of payments to :-

£600.00	Stephen Davies	Chairmanship of Community Liaison Group
£1250	Mr Hibbert	'Phone Box refurbishment
£14.00	GAPTC	Good Councillors Guides for new Councillors.

b) Internal Audit – Cllr Paul Gaze reported that he had examined the books for the period 1<sup>st</sup> April – 31<sup>st</sup> July, and apart from a couple of small errors had found them to be correct. He confirmed that the balance on 31<sup>st</sup> July stood at £28,971.19.

### **20/108 PLANNING**

a) Planning Applications for consideration

There were no new applications for consideration

### **20/109 PHONE BOX REFURBISHMENT**

Mr Hibbert reported that the 'phone box refurbishment was now completed, and the defibrillator installed. He added that it was hoped to also install a photographic record of the refurbishment and a plaque thanking those who had enabled the refurbishment to take place.

### **20/110 REPLACEMENT BENCH FOR ST SWITHUN'S CHURCHYARD**

Cllr Rhodri Rhys volunteered to provide a bench free of charge to the Council. Any fitting would have to come out of the S137 allowance. A bench would be supplied as a trial to see what people thought.

### **20/111 TREE PRESERVATION ORDERS**

Cllr Philippa Bishop together with Mr Eric Hibbert agreed to precisely map any trees that the Council may wish to see preserved between Gloucester Asbestos Ltd and Grange Road. Cllr Rhodri Rhys volunteered to map trees between Nass Lane and Wynstones School.

**20/112 INFORMATION FOR COUNCILLORS**

Cllr Paul Gaze reported that Gloucestershire County Council plan to plant 35 million trees as part of a tree planting scheme.

Cllr Rhodri Rhys reported that Wynstones School are due to sell off the farm and walled garden totalling 24 acres. The Clerk was asked to investigate whether the walled garden was listed.

The Clerk reported that she had carried out both Asset and Defibrillator checks. The only area for concern was the defibrillator situated in Fagin’s Public House. The Clerk explained that she had carried out two visits and both times had been told that the defibrillator was situated at the village hall. In addition, there was no evidence of the sign notifying patrons that there was a defibrillator on site. Cllr Philippa Bishop stated that she would take this up with the landlord.

The Clerk informed the Council that the External Audit for the year 2019/20 was now taking place. She had received correspondence requesting more information and there appears to be a problem with part of the Independent Audit which is being followed up.

The Clerk reminded those present that the cut off for this year’s grants is on the 15<sup>th</sup> October.

The Clerk informed the Council that she was in the process of updating the bank signatories.

**20/113 QUESTIONS AND COMMENTS FROM THE PUBLIC**

There were no further comments or questions from the public

**20/114 DATE OF THE NEXT MEETING**

Tuesday 3<sup>rd</sup> November starting at 8pm remotely through zoom.

There being no other business the meeting closed at 9.10 pm.

Chairman .....

Date.....