

# BROOKTHORPE WITH WHADDON PARISH COUNCIL

## MINUTES OF THE REMOTE MEETING HELD ON 2<sup>nd</sup> JUNE 2020

### PRESENT

Messrs J Hendry [Chairman], D Kaspar, Paul Gaze, Rhodri Rhys, Mrs Lynda King, Mrs A Szabo [Parish Clerk] and 2 members of the public.

### 20/058 APOLOGIES FOR ABSENCE

Cllr Keith Rippington [County Councillor].

There were no other apologies given for absence.

### 20/059 MINUTES OF THE LAST MEETING

The minutes of the Parish Council Meeting held on 3<sup>rd</sup> March were agreed and signed as a true record.

### 20/060 MATTERS ARISING

a) Hillmead Footpaths – Cllr Paul Gaze reported that these had now been completed.

### 20/061 MEMBERS' DECLARATION OF PECUNIARY INTERESTS TO ITEMS ON THE AGENDA

There were no other declarations of interest to items on the agenda.

### 20/062 FINANCE

a) Cheques for signature

In addition to the agreed schedule it was agreed to draw an extra cheque for signature:

£240                      Mr E Hibbert                      Bus shelter treatment

b) Independent Auditors Report

Councillors examined the Independent Auditor's report from Iain Selkirk and agreed that he had found no cause for concern or action for the Council.

c) Council's Governance Statement 2019/20 for AGAR

Councillors agreed, and the Chairman signed, the Governance Statement as requested.

d) To agree Accounting Statements on AGAR 2019/20

Councillors agreed the Accounting Statement and the Chairman signed as requested.

### 20/063 REVIEW COUNCIL'S RISK ASSESSMENT

The Council reviewed and agreed its risk assessment.

### 20/064 TO REVIEW COUNCILS GDPR RISK ASSESSMENT

The Council reviewed and agreed its GDPR risk assessment. The Clerk was asked to investigate the legality of holding parishioners email addresses to make contact easier.

### 20/065 TO REVIEW COUNCIL'S STANDING ORDERS

The Council reviewed and agreed its Standing Orders

### 20/066 TO REVIEW COUNCIL'S FINANCIAL REGULATIONS

The Council reviewed and agreed its Financial Regulations.

### 20/067 FINANCIAL REGULATIONS 2.2 (INTERNAL AUDIT) AND 6.6 (SIGNING CHEQUES AT MEETINGS)

It was agreed to suspend these regulations due to COVID-19.

### 20/068 QUESTIONS AND COMMENTS FROM THE PUBLIC

Public Rights of Way – Mr Nigel Bone reported that he had met with Neil Christopher [AONB Footpath Warden] and it was agreed that he would repair 3 stiles in due course.

Telephone Box – Mr Eric Hibbert reported that the phone box was now ready to be moved and this should be completed soon.

Website – Mr Eric Hibbert reported that he would complete the necessary checks to make the website compliant with new legislation coming into effect from September.

Speeding – Concerns were raised regarding the increase of speeding throughout the Parish. The Clerk reported that she would contact the local PCSO regarding the issue.

### 20/069 DATE OF THE NEXT MEETING

Tuesday 7th July starting at 8pm remotely through zoom.

There being no other business the meeting closed at 8.46 pm

Chairman .....

Date.....