

# **BROOKTHORPE-WITH-WHADDON PARISH COUNCIL**

## **MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL 18<sup>th</sup> MAY 2021**

### **1. PRESENT**

Messrs J Hendry, Paul Gaze, Rhodri Rhys, David Kaspar, Mrs A Szabo [Parish Clerk] and 3 members of the public.

### **2. ELECTION OF CHAIRMAN**

It was proposed by Cllr Paul Gaze and seconded by Cllr Rhodri Rhys that Cllr John Hendry be elected as Chairman. Cllr John Hendry was duly elected as Chairman.

### **3. ELECTION OF VICE-CHAIRMAN**

It was proposed by Cllr David Kaspar and seconded by Cllr Rhodri Rhys that Cllr Paul Gaze be elected as Vice-Chairman. Cllr Paul Gaze was duly elected as Vice-Chairman.

### **4. DECLARATION OF ACCEPTANCE TO OFFICE**

Declarations of acceptance to office would be signed by all Councillors out of meeting and presented at the next meeting due to Covid 19 recommendations.

### **5. APOLOGIES**

There were no apologies for absence.

### **6. APPROVAL OF STATEMENTS OF ACCOUNTS**

The summary of accounts end of year bank reconciliation and spreadsheet were agreed and signed as a true account of the Council's finances.

### **7. APPROVAL OF AGAR STATEMENTS**

a] Annual Governance Statement – agreed and signed by the Chairman and RFO.

b] Accounting Statements – agreed and signed by the Chairman and RFO.

c] Certificate of Exemption – agreed and signed by the Chairman and RFO.

### **8. DECLARATION OF QUALIFICATION TO USE THE POWER OF GENERAL COMPETENCE AS POWER OF FIRST RESORT ON ALL SPENDING**

The Clerk reported that the Council was eligible to use this Power. Councillors resolved to use this power of first resort.

### **9. REVIEW OF COUNCIL'S RISK MANAGEMENT**

The Council reviewed and agreed the Council's GDPR risk assessment and risk management procedure as circulated.

### **10. QUESTIONS AND COMMENTS FROM THE PUBLIC**

There were no questions or comments from the public.

There being no other business this meeting closed at 7.50pm.

Chairman .....

Date.....